

Monkey Wrench Consensus Training

5 Introduction – Go Around of Names

5 Proposed Agenda

10 Collective Inventory

What are you doing well?
What are you struggling with?

Check Agenda

5 Consensus

- what is and why?
- Conditions that make it work

10 Steps in the Process

- ID problem/issue – discussion to develop proposal or accept proposal
- Clarifying Questions
- Concerns
- Amendments
- Restate Proposal
- Test for Consensus
 - Reservations/concerns
 - Stand Asides
 - Blocks
 - Consensus

(Important to ask in this order instead of going right to the Consensus.....)

10 Roles

- Facilitator

- Time Keeper
- Vibes Watcher
- Note Taker – what do people want out of notes
- Scribe
- Door Keeper

10 Hand Signals

- Process Point
- Technical
- Agree – silent clap
- Move on
- Can't hear
- Over My Head

10 Tips for Good Facilitation

- Understand Consensus Process
- Approval of the Group – inform on style
- Focus on the Goal – ID decisions to be made
- Understand the group – culture , Know your style and make known
- A good agenda! – make visible, with times
- A timekeeper, note taker, vibes watcher
- A positive attitude, energy, use fun openers
- Limit Proposals
- A willingness to interrupt,
- Flexibility, permission
- Willing to Step Out of Decision Making Process

20 Tools/Techniques for Successful Meetings

30 Role Plays

10 Questions

10 Evaluation